

Staff Learning & Temporary Assignment Agreement

This Staff Learning and Temporary Assignment Agreement (this "Agreement") is being entered into by and between Instituto Clima e Sociedade - iCS ("Host") and ClimateWorks Foundation ("CWF"). The purpose of this Agreement is to allow Cassidy Gasteiger ("Participating Employee") to participate in a short-term learning and professional development placement program.

BACKGROUND

- A. CWF is a Delaware nonprofit corporation that has been recognized by the Internal Revenue Service as tax-exempt under section 501(c)(3) of the Internal Revenue Code of 1986, as amended (together with the regulations promulgated thereunder, the "Code"). CWF's mission is to end the climate crisis by amplifying the power of philanthropy.
- B. CWF established the CWF Learning and Support Program, a professional development initiative designed to provide staff of CWF with short-term, experiential learning opportunities that strengthen skills, foster cross-team and cross-regional collaboration, and promote global perspectives, while also providing time-bound capacity support to regional climate foundations and other partner organizations.
- C. In furtherance of this program, CWF may arrange for certain staff to participate in a temporary learning placement with a host organization in connection with a pre identified project or organizational priority, for the limited purpose of professional development, knowledge exchange, and collaborative support.
- D. Host is a nonprofit organization incorporated in Brazil. Host is a philanthropic organization that supports efforts to address climate change—with a focus on Brazil—through the use of a wide range of approaches and tools.
- E. Host has agreed to host the Participating Employee for a short, defined period in accordance with the terms of this Agreement.

1. Purpose of the Agreement

- a. The purpose of this Agreement is to set forth the terms and conditions under which the Participating Employee will participate in a temporary learning and professional development placement with Host as part of the CWF Learning and Support Program (the "Placement").
- b. The Placement is intended to support learning by doing, professional growth, and mutual knowledge exchange, and to provide limited, time-bound capacity support to Host. The Placement is not intended to create, and shall not be construed as creating, an employment relationship, secondment, staff transfer, joint employment, agency, or independent contractor relationship between Host and the Participating Employee.

2. Relationship of the Parties

a. Sole Employment

CWF shall remain the sole employer of the Participating Employee at all times. Nothing in this Agreement or in the conduct of the Placement shall be deemed to alter or modify the Participating Employee's existing terms of employment with CWF or to create any employment, joint employment, co-employment, or similar relationship between the Participating Employee and Host. Neither shall this Agreement confer upon Host any employer, supervisory, or disciplinary authority beyond coordination necessary for the conduct of the Placement.

b. No Agency, Partnership, or Authority

Nothing in this Agreement shall be deemed or construed to create a partnership, joint venture, agency, fiduciary, or representative relationship between CWF and Host, or to authorize either party to bind or act on behalf of the other in any manner. The Participating Employee shall have no authority to bind Host, and Host shall have no authority to direct or control the Participating Employee in any manner inconsistent with the Participating Employee's continued status as an employee of CWF.

3. Role of Host

- a. Host's role under this Agreement is limited to serving as a host organization for the Placement. Host shall provide reasonable access, coordination, and support necessary for the conduct of the Placement, but shall not assume any employer, supervisory, disciplinary, payroll, benefits, or human resources responsibilities with respect to the Participating Employee.
- b. For the avoidance of doubt, Host shall not be responsible for, and shall have no authority with respect to, the employee's hiring, termination, compensation, benefits, performance evaluation, promotion, discipline, or other terms and conditions of employment, all of which shall remain solely within the authority of CWF.

4. Scope of Placement Activities

- a. Placement Activities

During the term of the Placement, the Participating Employee shall engage in activities related to a pre-identified project or organizational priority agreed upon in advance by CWF and Host, as further described in *Schedule A* (the "Placement Activities"). The Placement Activities are intended to support learning, professional development, and collaborative knowledge exchange, and shall be limited in scope, duration, and complexity consistent with the temporary nature of the Placement. The Placement Activities shall not include any activity that would not be allowable for an organization described in sections 501(c)(3) and 509(a)(1) of the Code. In particular, Placement Activities shall not include any effort to directly or indirectly to intervene in any election on behalf of, or in opposition to, any candidate for public office, or any direct or grassroots lobbying activities or any other attempts to influence legislation. The Participating Employee shall not engage in any activities on behalf of Host other than the Placement Activities.

- b. No Authority to Bind

In performing the Placement Activities, the Participating Employee shall not be deemed to have any authority to bind, commit, or otherwise obligate CWF or Host, whether contractually or otherwise, or to make decisions on behalf of either party.

- c. Coordination; No Supervisory Authority

Host may designate a point of contact for purposes of coordinating the Placement Activities, providing contextual guidance, and facilitating access to relevant information or resources. Such coordination shall be limited to day-to-day logistical and operational matters and shall not constitute supervision, management, or control over the Participating Employee. Similarly, Host shall not exercise supervisory, managerial, or disciplinary authority over the participating employee and the Participating Employee shall not supervise Host personnel.

5. Duration and Schedule

a. Term of Placement

The Placement shall commence on the start date specified in *Schedule A* and shall continue for the limited duration specified therein (the "Placement Period"), unless earlier terminated in accordance with this Agreement. The Placement Period is intended to be short-term and time-bound, and shall not exceed the period expressly agreed by CWF and Host.

b. Schedule and Time Commitment

The Participating Employee's anticipated schedule, including whether the Placement is conducted on a full-time or part-time basis, shall be as specified in *Schedule A*. Any adjustments to the schedule during the Placement Period shall be made by mutual agreement of CWF and Host and shall be consistent with the temporary and developmental nature of the Placement.

c. No Expectation of Continuation

Placement shall automatically conclude upon expiration of the Placement Period, without the need for further notice. The Placement is temporary, non-recurring, and nothing in this Agreement or the conduct of the Placement shall be construed to create any expectation of extension, renewal, repeat placement, or future engagement with Host. Any extension of the Placement Period must be expressly agreed in writing by CWF and Host, and no extension shall be implied by continued collaboration or informal arrangements.

6. Compensation, Benefits, and Payroll

a. Compensation and Benefits

The Participating Employee shall continue to receive their regular salary, benefits, and other compensation solely from CWF in accordance with CWF's applicable employment policies and practices. Host shall not provide, and shall have no obligation to provide, any salary, wages, stipends, benefits, or other remuneration to the Participating Employee in connection with the Placement.

b. Payroll and Taxes

CWF shall remain solely responsible for all payroll obligations with respect to the Participating Employee, including the withholding and payment of all applicable taxes, social security contributions, insurance premiums, and other statutory or employment-related deductions. Host shall have no responsibility for payroll administration, tax withholding, or employment-related reporting with respect to the Participating Employee.

7. Travel, Lodging, and Expenses

a. Travel and Lodging

CWF shall be solely responsible for arranging and paying for the Participating Employee's travel to and from the Host location, lodging during the Placement Period, and any applicable per diem or meal allowances, in accordance with CWF's applicable travel and expense policies.

Host shall, upon request, cooperate with CWF by providing reasonable, good-faith recommendations regarding lodging options that are appropriate for the Host location and that take into account relevant safety, security, and logistical considerations. Any such recommendations shall be advisory only, and the selection and payment of lodging shall remain solely within CWF's discretion and responsibility.

Host shall have no obligation to cover or reimburse any travel, lodging, or related expenses incurred by the Participating Employee in connection with the Placement, unless expressly agreed in writing by CWF and Host in advance.

b. Insurance Coverage

CWF shall be solely responsible for ensuring that the Participating Employee maintains adequate health insurance, travel insurance, and accident coverage during the entire Placement Period, including coverage applicable to international travel and activities performed in Brazil in connection with the Placement. Host shall have no responsibility

for providing or funding any such insurance coverage.

c. Visas and Immigration Requirements

CWF shall be solely responsible for ensuring that the Participating Employee obtains and maintains any visas, immigration authorizations, work permissions, or other travel documentation required for participation in the Placement, as well as for bearing all related costs and expenses. Host may provide reasonable supporting documentation, upon request, but shall have no responsibility for immigration compliance or related expenses.

d. Other Expenses

Any reasonable and necessary expenses incurred by the Participating Employee in connection with the Placement shall be subject to CWF's expense reimbursement policies and procedures. Host shall not reimburse the Participating Employee for any expenses unless expressly authorized in writing by CWF.

e. No Financial Obligation of Host

Except as expressly set forth in this Agreement, Host shall not incur any financial obligation with respect to the Participating Employee arising from or related to the Placement, including obligations related to travel, accommodation, meals, or incidental expenses.

8. HR Policies and Code of Conduct

a. Compliance with CWF Policies

Host acknowledges that the Participating Employee remains subject to CWF's applicable workplace policies and other policies governing professional conduct (collectively, the "CWF Policies"), as such policies may be updated from time to time. Host agrees to conduct the Placement in a manner consistent with the CWF Policies and to provide a professional, respectful, and safe working environment for the Participating Employee during the Placement Period.

b. Workplace Conduct and Safety

Host shall take reasonable steps to ensure that the Participating Employee is treated in a manner consistent with Host's own workplace standards and applicable laws, including with respect to health, safety, dignity, and non-discrimination. Host shall promptly notify CWF of any incident, concern, or complaint involving the participating employee that

may implicate workplace conduct, safety, or well-being.

c. No HR Authority

Nothing in this Agreement shall be construed to grant Host any authority with respect to the hiring, termination, discipline, performance evaluation, compensation, or employment status of the Participating Employee. Any concerns regarding conduct, performance, or compliance with applicable policies shall be referred to CWF for review and resolution.

d. Compliance with Host Policies

During the Placement Period, the Participating Employee shall comply with Host's applicable internal policies, procedures, and workplace rules communicated by Host, including policies relating to confidentiality, information security, data protection, compliance, anti-corruption, anti-money laundering, professional conduct, non partisanship, and physical and digital access controls, provided that such policies do not conflict with the Participating Employee's obligations as an employee of CWF or with applicable law.

9. Health, Safety, and Duty of Care

- a. Host shall take reasonable measures to provide a safe and healthy working environment for the Participating Employee during the Placement Period, consistent with applicable laws, regulations, and Host's general workplace safety practices. The Participating Employee shall comply with Host's reasonable health, safety, security, and emergency procedures applicable to individuals present at the Host's premises or work sites, provided that such procedures are communicated in advance and do not conflict with the Participating Employee's obligations as a CWF employee.
- b. Host shall promptly notify CWF of any accident, injury, illness, security incident, or other health or safety concern involving the Participating Employee that occurs in connection with the Placement. CWF shall retain responsibility for addressing any employment related implications arising from such incidents.
- c. Nothing in this Agreement shall be construed to transfer to Host any duty or obligation that is reserved to CWF as the Participating Employee's employer.

10. Confidentiality and Information Security

- a. In connection with the Placement, each party may disclose to the other certain confidential or proprietary information. Each party agrees to use such information solely for purposes of the Placement and to protect it from unauthorized use or disclosure in a manner consistent with its own confidentiality and information security practices.
- b. The Participating Employee remains subject to CWF's confidentiality and information security obligations during and after the Placement. Host shall take reasonable steps to safeguard any CWF confidential information accessed by the Participating Employee while hosted at Host's facilities or systems.
- c. Nothing in this Agreement shall restrict the Participating Employee from sharing general learnings, skills, or non-confidential insights gained through the Placement internally within CWF for professional development or organizational learning purposes.
- d. The obligations under this section shall survive the expiration or termination of this Agreement.
- e. Without limiting the foregoing, the Participating Employee and CWF acknowledge that, during the Placement, they may have access to confidential, strategic, financial, legal, operational, donor-related, grantee-related, partner-related, or other non-public information of Host. CWF and the Participating Employee agree to maintain the confidentiality of such information and not to disclose, reproduce, publish, distribute, or otherwise use such information for any external purpose, including publications, presentations, reports, or third-party sharing, without the prior written consent of Host, except as required by applicable law.
- f. To the extent the Participating Employee has access to personal data during the Placement, CWF and the Participating Employee shall comply with all applicable data protection and privacy laws, including the Brazilian General Data Protection Law (Lei Geral de Proteção de Dados – LGPD, Law No. 13.709/2018), as applicable.

11. Intellectual Property

- a. All intellectual property, work product, materials, analyses, reports, or other deliverables created by the Participating Employee in connection with the Placement ("Work Product") shall, as between the Participating Employee and CWF, be deemed works made in the course of employment and owned by CWF.
- b. CWF hereby assigns to Host all right, title, and interest in and to the Work Product, unless otherwise expressly agreed in writing by the Parties.
- c. Host grants to CWF a non-exclusive, royalty-free, non-transferable license to use the Work Product for CWF's internal, non-commercial purposes related to the Placement and organizational learning.
- d. To the extent any Work Product cannot be validly assigned under applicable law, CWF grants to Host a perpetual, royalty-free, worldwide license to use, reproduce, modify, and distribute such Work Product for Host's internal, non-commercial purposes.
- e. Each Party shall retain ownership of all pre-existing intellectual property, materials, methodologies, documents, databases, confidential information, and other proprietary content developed or owned independently of the Placement ("Pre Existing Materials"). Nothing in this Agreement shall be construed as transferring ownership of any Pre-Existing Materials from one Party to the other.
- f. The Participating Employee and CWF shall not use, disclose, reproduce, distribute, or otherwise make available any confidential, strategic, operational, donor-related, grantee-related, or non-public information of Host for external purposes, publications, presentations, or third-party sharing without Host's prior written consent, except as required by law or as strictly necessary for internal organizational learning purposes within CWF.

12. Termination

- a. Termination for Convenience

CWF may terminate the Placement, and this Agreement, in whole or in part, at any time for convenience upon written notice to Host. Host may request termination of the Placement upon written notice to CWF if continuation of the Placement is no longer feasible due to operational, safety, or other material considerations.

b. Immediate Termination

Either party may terminate this Agreement immediately upon written notice if continuation of the Placement would pose a risk to the health, safety, or well-being of the Participating Employee, or in the event of a material breach of this Agreement by the other party that is not capable of cure.

c. Effect of Termination

Upon termination or expiration of this Agreement, the Placement shall immediately cease, and the Participating Employee shall discontinue all Placement Activities with Host. Termination of the Placement shall not give rise to any liability, damages, or penalties between the parties, except with respect to obligations that expressly survive termination.

13. Indemnification and Liability

a. Responsibility for Acts and Omissions

Each party shall be responsible for its own acts and omissions, and those of its officers, employees, agents, and representatives, in connection with this Agreement. Host shall be solely responsible for the condition, safety, and operation of its premises and work sites and for compliance with applicable laws relating to workplace health, safety, and security at the Host location.

b. No Assumption of Employment Liability

Nothing in this Agreement shall be construed to transfer to Host any employment-related liabilities with respect to the Participating Employee, including liabilities relating to compensation, benefits, taxes, or employment status, all of which shall remain the sole responsibility of CWF.

c. Indemnification by Host

To the fullest extent permitted by law, Host shall indemnify, defend, and hold harmless CWF and its officers, directors, employees, and agents from and against any and all claims, liabilities, losses, damages, costs, and expenses (including reasonable

attorneys' fees) arising out of or related to:

- 1) Host's breach of this Agreement, including compliance with CWF's aforementioned workplace policy;
- 2) Host's failure to comply with applicable laws, regulations, or relevant workplace safety laws and requirements; or
- 3) any act or omission of Host or its personnel in connection with the Placement, including the condition or operation of Host's premises.

d. Limitation of Indemnification

Host shall not be required to indemnify CWF to the extent a claim arises solely from CWF's gross negligence or willful misconduct.

14. Choice of Law and Dispute Resolution

- a. The laws of the State of California shall govern the validity and interpretation of this Agreement.
- b. Any and all controversies and disputes arising out of the terms of this Agreement and its interpretation shall be settled in California by binding arbitration in accordance with the rules of the American Arbitration Association and any judgment or award shall be final and binding. The parties to this Agreement hereby waive their rights to a court and/or jury trial. The arbitrator shall have the right to award the costs of the arbitration and attorney's fees incurred as he or she deems appropriate.

15. Assignment

Neither party may assign or transfer this Agreement, in whole or in part, without the prior written consent of the other party, except that CWF may assign this Agreement to an affiliate or successor in connection with a merger, reorganization, or transfer of substantially all of its assets upon written notice to Host. Any attempted assignment in violation of this section shall be null and void.

16. Amendments

This Agreement may be amended or modified only by a written instrument signed by authorized representatives of both parties.

17. Notices

Any notice required or permitted under this Agreement, including notices of termination, shall be provided in writing and delivered to the appropriate contact identified below, or to such other contact as a party may designate in writing from time to time.

Notices to ClimateWorks Foundation shall be directed to: Email:

[REDACTED]

[REDACTED]

Notices to Host shall be directed to: Email:

[REDACTED]

18. Escalation

Host shall promptly notify CWF, using the contact information above, of any concern, incident, or circumstance relating to the Placement that may implicate compliance with this

Agreement, applicable laws, workplace conduct standards, or the health, safety, or well being of the Participating Employee.

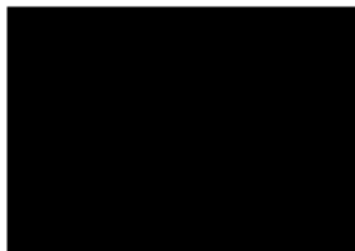
Such notification shall be for purposes of escalation and coordination only and shall not be construed to confer upon Host any authority over employment-related matters, which shall remain solely within the responsibility of CWF.

19. Entire Agreement

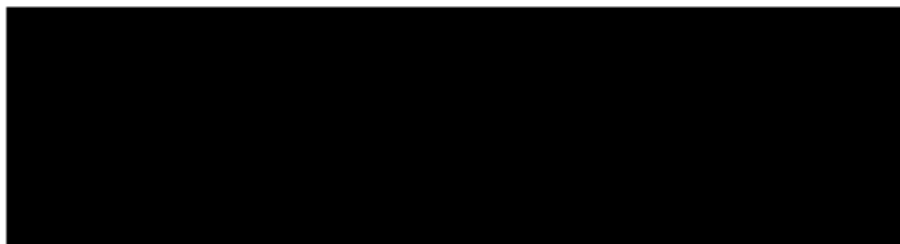
This Agreement, together with any schedules or exhibits referenced herein, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, understandings, negotiations, or communications, whether written or oral, relating to such subject matter.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be

executed by their duly authorized representatives as follows.



Chief Financial Officer
ClimateWorks Foundation



ICS - Diretora Executiva

SCHEDULE A

PLACEMENT ACTIVITIES

1. Participating Employee

Name

Cassidy Gasteiger

Title

Program Manager, Adaptation & Resilience

2. Placement Period & Schedule

Duration

About 2 months

Anticipated Start

October 19 to December 11

Time Commitment

60% of working time is dedicated to Host placement activities

The Participating Employee will continue to perform CWF responsibilities for the remaining portion of working time during the Placement Period.

Location

Hybrid — some time at iCS's office and some time working remotely, depending on what works best

Rua General Dionísio, 14 – Humaitá | Rio de Janeiro – RJ — Brasil CEP: 22271-050

www.climaesociedade.org

3. Scope of Placement Activities

The Placement supports iCS's work on Adaptation Finance, helping Brazil pay for the infrastructure, insurance, and city planning needed to cope with a changing climate. The Participating Employee will contribute in the following areas, subject to refinement at the outset of the Placement:

a) Mapping Trends & Opportunities

Research and summarize what's happening globally in climate adaptation finance — things like funding for stronger infrastructure, new types of insurance for climate risks, and city-level climate funds — and point out ideas that could work well for iCS in Brazil.

b) Reviewing Studies & Documents

Read through and give feedback on iCS's existing reports, studies, and planning documents in this space, flagging gaps and offering suggestions to make them stronger and clearer.

c) Supporting Events & Partnerships

Help prepare materials for meetings and events with partners such as banks, insurers, and city networks, including suggesting topics, drafting talking points, and identifying people or organizations worth including.

The precise deliverables, priorities, and day-to-day activities within each workstream will be defined through direct coordination between the Participating Employee and iCS's designated focal point at the commencement of the Placement Period.

4. Expected Outcomes

The Placement is expected to contribute to the following outcomes for iCS:

- Better, more up-to-date understanding of trends and opportunities in climate adaptation finance
- Stronger, clearer studies and planning documents
- Well-prepared, well-organized events and partner conversations
- Practical recommendations iCS can act on going forward
- Stronger working relationship and collaboration between iCS and CWF

5. Learning & Development Objectives

Consistent with the purpose of the CWF Learning and Support Program, the Placement is designed to provide the Participating Employee with hands-on experience in a real-world climate finance program, including how iCS approaches strategy, partnerships, and problem-solving in Brazil. Both parties recognize the mutual benefit of this collaboration.

Certificado de Conclusão

Identificação de envelope:		Status: Concluído
Assunto: Staff Learning Temp Assignment Agreement_ICSCWF(Cassidy Gasteiger)		
Envelope fonte:		
Documentar páginas: 15	Assinaturas: 2	Remetente do envelope:
Certificar páginas: 5	Rubrica: 0	
Assinatura guiada: Ativado		
Selo com EnvelopeId (ID do envelope): Ativado		
Fuso horário: (UTC-08:00) Hora do Pacífico (EUA e Canadá)		

Rastreamento de registros

Status: Original	Portador: Paulo Miranda	Local: DocuSign
11/09/2026 12:22:30		

Eventos do signatário	Assinatura	Registro de hora e data
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		Enviado: 11/09/2026 12:31:08
		Reenviado: 14/09/2026 12:09:01
		Reenviado: 07/10/2026 05:26:14
		Reenviado: 07/10/2026 05:26:49
		Visualizado: 07/10/2026 13:36:26
		Assinado: 07/10/2026 13:37:34
Chief Financial Officer		
ClimateWorks Foundation		
Nível de segurança: E-mail, Autenticação da conta (Nenhuma)	Adoção de assinatura: Imagem de assinatura carregada	

Termos de Assinatura e Registro Eletrônico:

Maria Netto		Enviado: 11/09/2026 12:31:08
		Visualizado: 11/09/2026 14:09:42
		Assinado: 11/09/2026 14:09:48
ICS		
Nível de segurança: E-mail, Autenticação da conta (Nenhuma)		

Termos de Assinatura e Registro Eletrônico:

Eventos do signatário presencial	Assinatura	Registro de hora e data
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Eventos de entrega do editor	Status	Registro de hora e data
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Evento de entrega do agente	Status	Registro de hora e data
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Eventos de entrega intermediários	Status	Registro de hora e data
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Eventos de entrega certificados	Status	Registro de hora e data
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Eventos de cópia	Status	Registro de hora e data
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	Copiado	Enviado: 11/09/2026 12:31:09
		Visualizado: 11/09/2026 13:04:58
Climate Finance Specialist		
Nível de segurança: E-mail, Autenticação da conta (Nenhuma)		
Termos de Assinatura e Registro Eletrônico:		

Eventos de cópia	Status	Registro de hora e data
ICS - Instituto clima e Sociedade Nível de segurança: E-mail, Autenticação da conta (Nenhuma) Termos de Assinatura e Registro Eletrônico:	Copiado	Enviado: 11/09/2026 12:31:10 Visualizado: 11/09/2026 12:55:06
Diretora de Operações e Finanças Nível de segurança: E-mail, Autenticação da conta (Nenhuma) Termos de Assinatura e Registro Eletrônico:	Copiado	Enviado: 11/09/2026 12:31:10 Visualizado: 11/09/2026 13:22:32
Eventos com testemunhas	Assinatura	Registro de hora e data
Eventos do tabelião	Assinatura	Registro de hora e data
Eventos de resumo do envelope	Status	Carimbo de data/hora
Envelope enviado	Com hash/criptografado	11/09/2026 12:31:10
Entrega certificada	Segurança verificada	11/09/2026 14:09:42
Assinatura concluída	Segurança verificada	11/09/2026 14:09:48
Concluído	Segurança verificada	07/10/2026 13:37:34
Eventos de pagamento	Status	Carimbo de data/hora
Termos de Assinatura e Registro Eletrônico		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, INSTITUTO CLIMA E SOCIEDADE - ICS (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact INSTITUTO CLIMA E SOCIEDADE - ICS:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [REDACTED]

To advise INSTITUTO CLIMA E SOCIEDADE - ICS of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [REDACTED] and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from INSTITUTO CLIMA E SOCIEDADE - ICS

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [REDACTED] and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with INSTITUTO CLIMA E SOCIEDADE - ICS

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to tatiana@climaesociedade.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

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